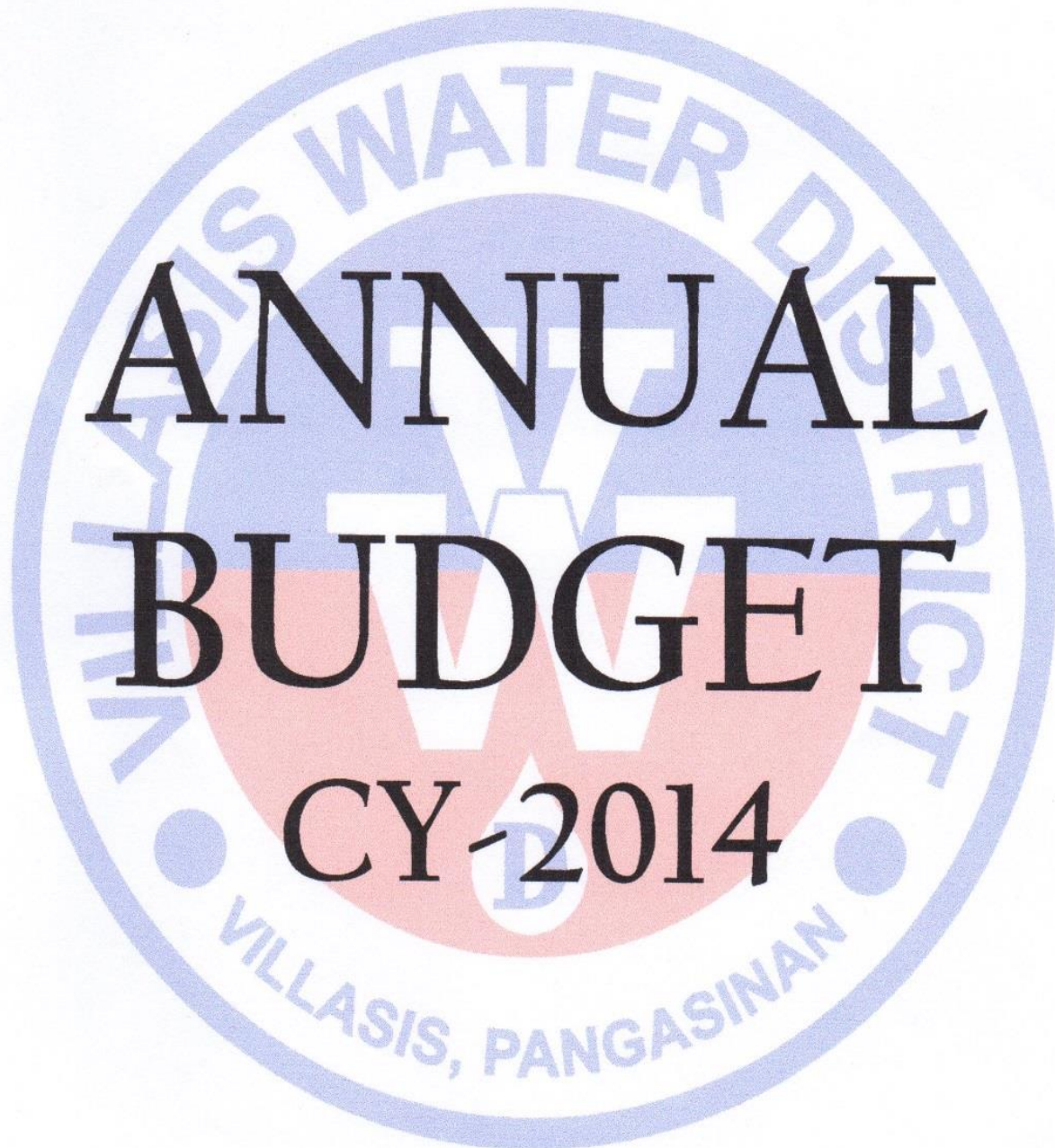


Republic of the Philippines  
VILLASIS WATER DISTRICT  
Villasis, Pangasinan 2427



# ANNUAL BUDGET CY-2014

**SUSAN Q. SISON**  
General Manager C







**SUSAN Q. SISON**

*General Manager C*





# Villasis Water District

Villasis, Pangasinan, 2427  
(075) 632-1093 / (075) 564-4016  
villasis\_wd@yahoo.com

**EXCERPT FROM THE MINUTES OF THE PREVIOUS BOARD MEETING OF THE BOARD OF DIRECTORS ON THE 09<sup>th</sup> DAY OF JANUARY 2014 AT VILLASIS WATER DISTRICT BOARDROOM, 09:00 A.M.**

**Directors Present:**

- |                              |   |               |
|------------------------------|---|---------------|
| 1. Mr. Camilo L. Barrozo     | - | Chairman      |
| 2. Mr. David M. Obedoza      | - | Vice-chairman |
| 3. Ms. Prescilla C. Bajit    | - | Member        |
| 4. Ms. Gloria T. Padilla     | - | Member        |
| 5. Ms. Maria Lolita L. Sison | - | Member        |

**Others Present:**

- |                                 |   |                           |
|---------------------------------|---|---------------------------|
| 1. Ms. Susan Q. Sison           | - | General Manager C         |
| 2. Ms. Ma. Conchita R. Cabading | - | Division Manager C        |
| 3. Mr. Marben A. Sante          | - | Board Recording Secretary |

**Resolution No. 01  
Series 2014**

**RESOLUTION APPROVING AND ADOPTING THE PROPOSED BUDGET FOR CALENDAR YEAR 2014.**

**WHEREAS**, it is inherent in all agencies to draft and formulate its annual budget for the year 2014;

**WHEREAS**, the management projected the amount of Twenty Six Million Two Hundred Thirty Seven Thousand One Hundred Seventy Two Pesos & 87/100 (PhP 26,237,172.87) as realizable revenue from the following sources:

1. Water Sales	PhP	23,000,121.60
2. Penalty Charges		689,547.30
3. Misc. Service revenue		278,400.00
4. Interest Revenue		50,000.00
5. Misc. Non-Operating Revenue		576,000.00
6. Rental of Advertisements		180,000.00
7. Collected – A/R – PY		1,463,103.97
<b>Total</b>	<b>PhP</b>	<b><u>26,237,172.87</u></b>



**WHEREAS**, the management projected the amount of Twenty Three Million Six Hundred Fifty Two Thousand One Hundred Ninety Pesos & 66/100 (PhP 23,652,190.66) as legitimate and necessary expenditures as follows:

1. Personal	PhP 12,641,425.50
2. Operations	10,455,765.16
3. Maintenance	555,000.00
<b>Total</b>	<b>PhP <u>23,652,190.66</u></b>

**WHEREAS**, the projects for expansion, construction of new well, purchasing a new service vehicle and others as part of the CAPEX for 2014, the funds that will be utilized as agreed upon will be withdrawn from the funds from Fund Reserve account of VWD (LWUA-WD Joint Savings Account for Water District Reserves) at Land Bank of the Philippines (LBP) and/or funds from Contingency Fund;

**WHEREAS**, the Board of Directors and management of the Villasis Water District, after extensive deliberations, agreed that these figures are attainable;

**WHEREFORE**, upon motion of Director David M. Obedoza and duly seconded by Director Maria Lolita L. Sison, the Board,

**RESOLVES**, as it is hereby **RESOLVED**, to approve and adopt the proposed budget for Fiscal Year 2014.

**RESOLVED FINALLY** to furnish copies of this resolution to the concerned agencies for their perusal.

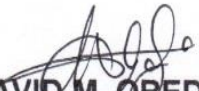
**DONE AND APPROVED** this 09<sup>th</sup> day of January 2014.

I hereby attest to the correctness of this resolution.

  
**MARBEN A. SANTE**  
Board Recording Secretary

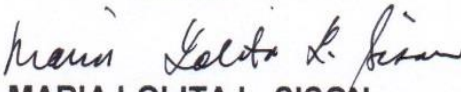
Attested by:

  
**CAMILO L. BARROZO**  
Chairman

  
**DAVID M. OBEDOZA**  
Vice-Chairman

  
**GLORIA T. PADILLA**  
Member

  
**PRESCILLA C. BAJIT**  
Member

  
**MARIA LOLITA L. SISON**  
Member





# Villasis Water District

Villasis, Pangasinan, 2427  
(075) 632-1093 / (075) 564-4016  
villasis\_wd@yahoo.com

## ANNUAL BUDGET 2014 EXECUTIVE SUMMARY

December 12, 2013

### BOARD OF DIRECTORS

Villasis Water District  
Villasis, Pangasinan

Ladies and Gentlemen:

I am submitting the proposed Annual Budget for Calendar Year (CY) 2014 of the Villas Water District (VWD) pursuant to Local Water Utilities Administration (LWUA) rules and regulations.

The Budget for CY 2014 was prepared after a thorough evaluation, discussion, and consideration on the proposals from concerned department heads. We also considered the proposals and suggestions of the Board for the improvement of the existing scheme of the VWD annual budget.

The application of sound financial management principles for the compilation of the District's financial plan is essential and critical to ensure that the District remains financially viable and that the existing services are provided sustainably, economically and equitably to all our valued concessionaires.

Stated below are the strategic objectives of VWD which is incorporated on the Citizens Charter of the District, to wit:

- Expand water pipelines and putting up additional pumping stations in strategic areas.



- Continue to improve the 24 hours potable water supply to various Barangays.
- To improve the delivery of efficient and fast services.
- Increase regular income by realistic percentage for the realization of financial viability, sustainability and employee's benefits.

The District's priorities were reviewed as part of this year's planning and budget process. Where appropriate, funds were transferred from low-to high priority programs so as to maintain sound financial stewardship. A critical review was also undertaken of expenditures considered as non-core items.

The District has embarked on implementing a range of revenue collection strategies to optimize the collection of debt owed by consumers. Furthermore, the District has undertaken various strategies on the importance of paying bills on time to ensure the District truly involves all citizens in the process of ensuring a people lead government.

The following are some revenue generating measures and strategies identified and some activities for the reduction of non-revenue water to prevent District's massive losses being one of its major causes:

- Provide good service to our concessionaires.
- Disseminate adequate information to pay bills on time to avoid disconnections.
- Distribute Notice of Disconnections regularly.
- Provide perks for early payments.
- Continuous good marketing strategies (promotions, etc.).
- Act and repair leaks promptly and appropriately.
- Installation, calibration and repair of old existing water meters.
- Regular inspection and monitoring of pipeline networks (pressure, etc.).
- Installation and restoration of isolated valves and hydrants.
- Prudent and rational spending based on our budget.



The District's balanced budget for Fiscal Year 2014 as we have consolidated budget expense proposals from the different departments and budgetary requirements reflects revenues and expenditures totaling PhP 26,237,172.87 and PhP 23,652,190.66 respectively, representing an increase of PhP 5.56 million or 27% in its revenue over Fiscal Year 2013.

The District's total annual Budget for fiscal year 2014 of PhP 26.24 million comprised of the following: collections from - Water Bills (Metered Sales), Accounts Receivables, Miscellaneous Service Revenue, Miscellaneous Non-Operating Revenue, Interest Revenue, Materials and Penalty Charges. The total operating and non-operating revenue were PhP 25,431,172.87 and PhP 806,000.00 respectively.

On the other hand, the projected expenditures for fiscal year 2014 of PhP 23.65 million covered by Personal, Operations and Maintenance. It represents an increase of PhP 5.52 million or 30% in its expenditures over Fiscal Year 2013.

The projects for expansion, construction of new well, purchasing a new service vehicle as part of the CAPEX for 2014, the funds that will be utilized as agreed upon will be withdrawn from the funds from Fund Reserve account of VWD (LWUA-WD Joint Savings Account for Water District Reserves) at Land Bank of the Philippines (LBP) and/or funds from Contingency Fund.

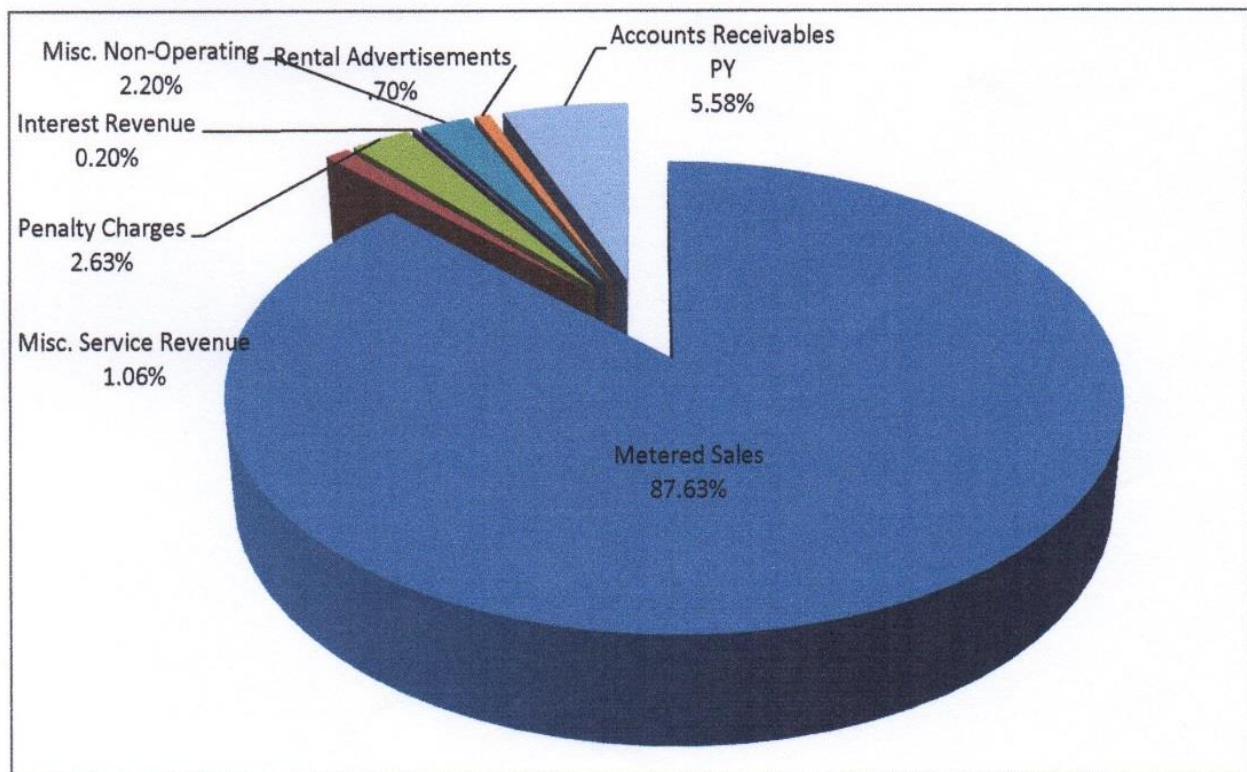
The budgetary requirement of five percent (5%) from the total Operation Expenses for the Gender and Development (GAD) however, were incorporated on the Extra - Ordinary Miscellaneous Expenses amounting to PhP 500,000.00.

In view of the aforementioned, the following table is a consolidated overview of the proposed budget for 2014 Revenue and Expenditure Framework:



PROJECTION OF UTILITY OPERATING REVENUE

UTILITY OPERATING REVENUE	Total Actual 2012	Approved Budget 2013	Total Estimate 2013	Proposed Budget 2014	Increase (Decrease)	% of Increase (Decrease)
<b>Operating Revenues</b>						
Metered Sales to General Customer	17,082,430.70	18,816,140.40	18,520,009.23	23,000,121.60	4,183,981.20	22%
Collection of PY Accounts Receivables	882,795.93	937,799.66	1,244,092.20	1,463,103.97	525,304.31	56%
Miscellaneous Service Revenue	217,603.51	199,200.00	378,977.54	278,400.00	79,200.00	40%
Penalty Charges	714,552.95	564,444.22	812,024.05	689,547.30	125,103.08	22%
<b>Total Operating Revenues</b>	<b>18,897,383.09</b>	<b>20,517,584.28</b>	<b>20,955,103.02</b>	<b>25,431,172.87</b>	<b>4,913,588.59</b>	<b>24%</b>
<b>Non-Operating Revenues</b>						
Interest Revenues	67,008.01	90,000.00	49,087.97	50,000.00	(40,000.00)	-44%
Misc. Non-Operating Revenues	368,129.63	63,000.00	539,008.85	576,000.00	513,000.00	814%
Rental of Advertisements	229,285.71	-	-	180,000.00	180,000.00	100%
<b>Total Non-Operating Revenue</b>	<b>664,423.35</b>	<b>153,000.00</b>	<b>588,096.82</b>	<b>806,000.00</b>	<b>653,000.00</b>	<b>427%</b>
<b>TOTAL UTILITY OPERATING REVENUE</b>	<b>19,561,806.44</b>	<b>20,670,584.28</b>	<b>21,543,199.84</b>	<b>26,237,172.87</b>	<b>5,566,588.59</b>	<b>27%</b>

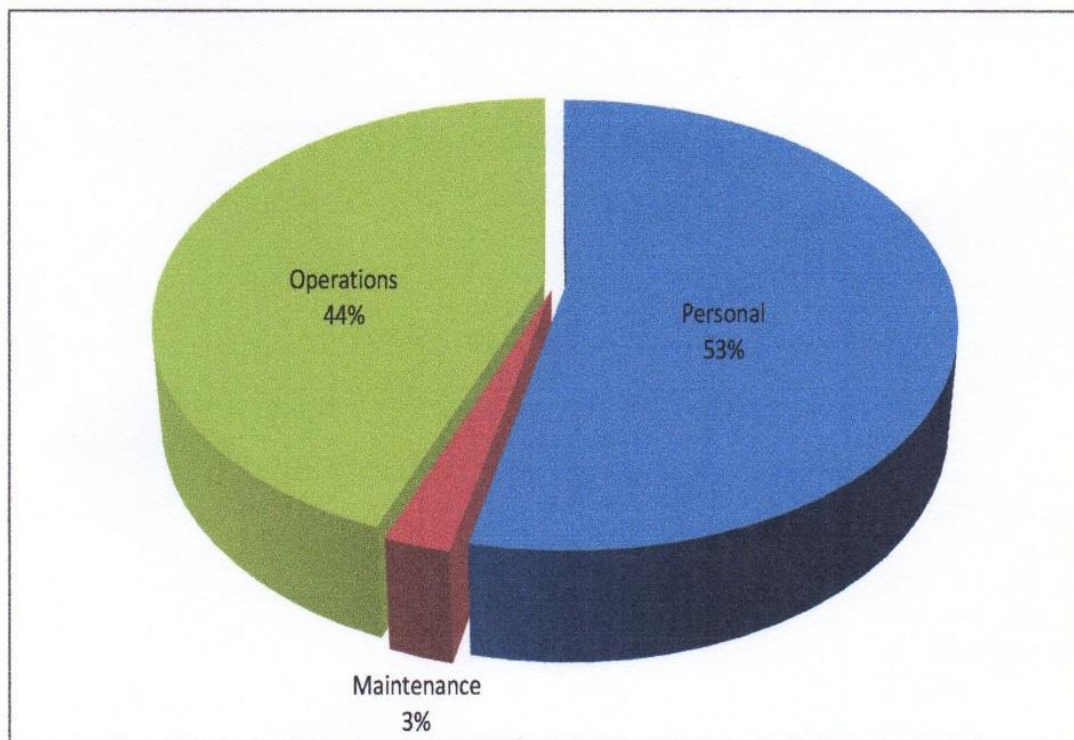


2014 Utility Operating Revenue Distribution Chart



PROJECTION OF UTILITY OPERATING EXPENDITURES

UTILITY OPERATING EXPENSES	Total Actual 2012	Approved Budget 2013	Total Estimate 2013	Proposed Budget 2014	Increase (Decrease)	% of Increase (Decrease)
<b>Operating and Maintenance Expenses</b>						
Personal	5,224,854.25	8,898,739.22	7,654,980.00	12,641,425.50	3,742,686.28	42%
Operations	6,333,378.08	8,878,100.00	6,724,359.64	10,455,765.16	1,577,665.16	18%
Maintenance	59,551.73	351,000.00	311,000.00	555,000.00	204,000.00	58%
Total Operating Expenses	11,617,784.06	18,127,839.22	14,690,339.64	23,652,190.66	5,524,351.44	30%
<b>Debt Service</b>						
LWUA Loans	306,330.97	274,567.00	248,854.16		(248,854.16)	%
Total Debt Service	306,330.97	274,567.00	248,854.16		(248,854.16)	%
<b>TOTAL UTILITY OPERATING EXPENSES</b>	<b>11,924,115.03</b>	<b>18,402,406.22</b>	<b>14,939,193.80</b>	<b>23,652,190.66</b>	<b>5,275,497.28</b>	<b>29%</b>



2014 Utility Operating Expenditure Distribution Chart



CAPITAL EXPENDITURES (CAPEX)	Total Actual 2012	Approved Budget 2013	Total Estimate 2013	Proposed Budget 2014	Increase (Decrease)	% of Increase (Decrease)
Capital Expenditures						
Purchase of Lot	-	500,000.00	400,000.00	500,000.00	-	0%
Construction-Administrative Bldg.	-	2,000,000.00		500,000.00	(1,500,000.00)	-75%
Maintenance Materials	-	600,000.00		300,000.00	(300,000.00)	-50%
Office Equipments	17,796.06	200,000.00	176,644.76	200,000.00	-	0%
Other Machinery Equipments	24,425.00		12,400.00		-	%
Structure and Improvement	130,000.00		25,875.00		-	%
Expansions		1,000,000.00		2,500,000.00	1,500,000.00	150%
Purchase of Service Vehicle	56,382.98		112,765.95	1,655,000.00	1,655,000.00	100%
Construction of New Well				3,000,000.00	3,000,000.00	100%
Valving (Partial)	41,171.83		114,143.19	1,000,000.00	1,000,000.00	100%
Furniture and Fixtures	41,171.83		114,143.19		-	%
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>310,947.70</b>	<b>4,300,000.00</b>	<b>955,972.09</b>	<b>9,655,000.00</b>	<b>5,355,000.00</b>	<b>125%</b>

As the general rule states, the projection of the Management has not exceeded the 45-55 limitation. It is still manageable and reasonable enough to facilitate all the necessary activities pertaining to the budget for CY 2014. As a result, the Management has targeted Php 2.58 Million Net Income for CY 2014 or an average of Php 645,000.00 quarterly income.

We also believe that the budget that we are tabling before you today is the most realistic and implementable for the coming financial year. Better maintenance of pipeline networks, new pumping well construction, expansions and improved services will ensure that the supply challenges are managed in future to ensure sustainability.

For Villasis Water District to continue improving the quality of services provided to its concessionaires, it needs to generate the required revenue. In these tough economic times strong revenue management is fundamental to the financial sustainability of every District.



Therefore, may we request that the VWD Board of Directors to approve the 2014 Annual Budget which will be our guide in achieving good governance. Let us all continue working together for Villasis Water District and to the townspeople of Villasis.

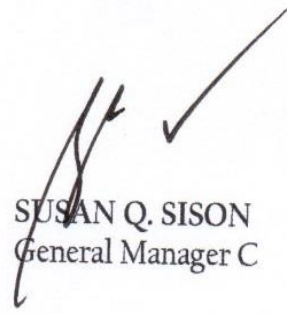
Reiterating Villasis Water District. . .

**VISION**

We envision Villasis Water District  
as the best provider of piped water services in the north with god-loving,  
well-informed and healthy citizenry who live in a safe, globally competitive, diversified and  
environment-friendly industry under a firm, responsive and transparent leadership.

**MISSION**

To provide safe and potable water supply daily at an affordable cost  
to the townspeople of Villasis as a responsive and dynamic institution of god-fearing,  
professional, technical and skilled personnel.



SUSAN Q. SISON  
General Manager C





# Villasis Water District

Villasis, Pangasinan, 2427  
(075) 632-1093 / (075) 564-4016  
villasis\_wd@yahoo.com

## I COLLECTION OF WATER BILLS (FIRST QUARTER)

	Residential	Government	Commercial	Total					Average rev./	Projected
No.of conn. beg. of 1st quarter	3920	19	201	4140					Connection	Quarterly
Addit'l conn. during the quarter	90	0	6	96						Billing
No. of conn. end of fist quarter	4010	19	207	4236						
Average of connection/month	30	0	2	32						
	Average	Average	Minimum	11 - 20	21 - 30	31 - 40	41 - up			
Classification										
Residential	3,965	21	188.00	20.30	22.10	24.25	26.80	413.10	4,913,824.50	
Government	19	101	188.00	20.30	22.10	24.25	26.80	2,489.30	141,890.10	
Commercial										
A	12	117	376.00	40.60	44.20	48.50	53.60	5,836.20	210,103.20	
B	9	55	329.00	35.50	38.65	42.40	46.90	2,198.00	59,346.00	
C	94	21	282.00	30.45	33.15	36.35	40.20	619.65	174,741.30	
D	89	12	235.00	23.35	27.60	30.30	33.50	281.70	75,213.90	

Projected Water Sales - First Quarter	5,575,119.00
Multiply by estimated collection efficiency - 90%	90%
Estimated collection on water sales - 1st quarter	<u>5,017,607.10</u>
Projected Water sales - first quarter	5,575,119.00
Multiply by delinquency rate (on -time paid 70%)	30%
Overdue bills	1,672,535.70
Multiply by penalty rate	10%
Penalty charges	<u>167,253.57</u>
Multiply by estimated collection efficiency	90%
Estimated collection from penalty charges	<u>150,528.21</u>

## II Collection of Prior Years Accounts receivable customer

Accounts receivable - beginning of the year	2,333,266.58
Estimated collection rate during the quarter	35%
Collection on prior account - receivable customer	<u>816,643.30</u>

## PROJECTED TOTAL COLLECTION OF WATER BILLS

6,559,015.87

## III Miscellaneous Service Revenue

	Qty.	Sales	Cost of Sales	Gross Profit	TOTAL
New connection charges	96	-	-	200.00	19,200.00
Reconnection fees	60	-	-	200.00	12,000.00
Tapping and Application fees	96	-	-	400.00	38,400.00
					<u>69,600.00</u>

IV Sale of Materials (Supplies)	96	7,500.00	6,000.00	1,500.00	144,000.00	<u>144,000.00</u>
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## V Interest Revenue

Estimated interest of deposit	(FUND RESERVE, EMPLOYEE BENEFITS, PNB -102 FUND)	<u>12,500.00</u>
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## VI Rentals

Rental of Advertisements	15,000.00	3.00	45,000.00	<u>45,000.00</u>
TOTAL INCOME				<u>6,830,115.87</u>

*Tubig Sa Mamamayan Sa Bansa'y Kaunlaran*



VII Payment of Operating Expenses:

Salaries and Wages - regular	1,653,338.50
Salaries and Wages - job order	405,000.00
Other Compensation	799,500.00
Honoraria	504,450.00
Personnel Benefits contributions	230,170.68
Other personnel benefits	30,000.00
Supplies expenses	162,500.00
Travel and Educational expenses	210,000.00
Utility expenses	673,000.00
Communication Expenses	77,750.00
Printing and Advertising expenses	55,000.00
Taxes, duties and premium	125,000.00
Insurance Premium	25,000.00
Representation expenses	150,000.00
Rent/Lease Expenses	60,000.00
Generation/Transmission and dist. Expenses	125,000.00
Extra-ordinary and misc. expenses	174,500.00
Membership dues and contributions expenses	25,000.00
Misc. Customer Acct. expense and Computer Processing	37,500.00
Repair and Maintenance	138,750.00
Donations and Contributions	10,000.00
Professional Services	90,000.00
	<u>5,761,459.18</u>

5,761,459.18

VIII CAPEX

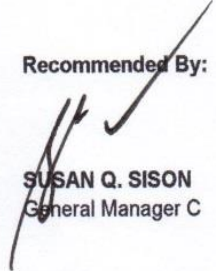
NET INCOME

1,068,656.69


Prepared By:

  
MA. CONCHITA R. CABADING  
Division Manager C

Recommended By:

  
SUSAN Q. SISON  
General Manager C

Approved By:  
For the Board:

  
CAMILO L. BARROZO  
Chairman, BOD





# Villasis Water District

Villasis, Pangasinan, 2427  
(075) 632-1093 / (075) 564-4016  
villasis\_wd@yahoo.com

## I COLLECTION OF WATER BILLS (SECOND QUARTER)

	Residential	Government	Commercial	Total					Average rev./ Connection	Projected Quarterly Billing
No. of conn. beg. of 2nd quarter	4010	19	207	4236						
Add'l conn. during the quarter	90		6	96						
No. of conn. end of 2nd quarter	4100	19	213	4332						
Average of connection/month	30	0	2	32						
Classification	Average	Average	Minimum	11 - 20	21 - 30	31 - 40	41 - up			
Residential	4,055	21	188.00	20.30	22.10	24.25	26.80	413.10	5,025,361.50	
Government	19	101	188.00	20.30	22.10	24.25	26.80	2,489.30	141,890.10	
Commercial										
A	12	117	376.00	40.60	44.20	48.50	53.60	5,836.20	210,103.20	
B	9	55	329.00	35.50	38.65	42.40	46.90	2,198.00	59,346.00	
C	94	21	282.00	30.45	33.15	36.35	40.20	619.65	174,741.30	
D	95	12	235.00	23.35	27.60	30.30	33.50	281.70	80,284.50	

Projected Water Sales - Second Quarter	5,691,726.60
Multiply by estimated collection efficiency - 90%	90%
Estimated collection on water sales - second quarter	<u>5,122,553.94</u>
Projected Water sales - second quarter	5,689,191.30
Multiply by delinquency rate (on -time paid 70%)	30%
Overdue bills	1,706,757.39
Multiply by penalty rate	10%
Penalty charges	<u>170,675.74</u>
Multiply by estimated collection efficiency	90%
Estimated collection from penalty charges	<u>153,608.17</u>

## II Collection of Prior Years Accounts receivable customer

Accounts receivable - beginning of the year	1,516,623.28
Estimated collection rate during the quarter	25%
Collection on prior account - receivable customer	<u>379,155.82</u>

## PROJECTED TOTAL COLLECTION OF WATER BILLS

III Miscellaneous Service Revenue:									
	Qty.	Sales	Cost of Sales	Gross Profit	TOTAL				
New connection charges	96		-	200.00	19,200.00				
Reconnection fees	60		-	200.00	12,000.00				
Tapping and Application Fee	96		-	400.00	38,400.00				
			-						
			-						
			-						

IV Sale of Materials	96	7,500.00	6,000.00	1500	144000	<u>144,000.00</u>
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## V Interest Revenue

Estimated interest of deposit	(FUND RESERVE,EMPLOYEE BENEFITS, PNB -102 FUND)	<u>12,500.00</u>
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## VI Rentals

Rental of Advertisements	15,000.00	3	15,000.00	<u>45,000.00</u>
<b>TOTAL INCOME</b>				<u><b>6,512,658.16</b></u>

*Tubig Sa Mamamayan Sa Bansa'y Kaunlaran*



VII Payment of Operating Expenses:


Salaries and Wages - Regular	1,796,125.00
Salaries and Wages - Job Order	405,000.00
Other Compensation	969,500.00
Honoraria	306,450.00
Personnel Benefits contributions	230,170.68
Other personnel benefits	30,000.00
Supplies expenses	162,500.00
Travel and Educational expenses	210,000.00
Utility expenses	746,333.34
Communication Expenses	77,750.00
Printing and Advertising expenses	55,000.00
Taxes, duties and premium	125,000.00
Insurance premium	25,000.00
Representation expenses	150,000.00
Rent/Lease Expenses	60,000.00
Generation/Transmission and dist. Expenses	125,000.00
Extra-ordinary and misc. expenses	174,500.00
Misc. Customer Acct. expenses and Computer Processing	37,500.00
Membership dues and contributions expenses	25,000.00
Donations and Contributions	10,000.00
Repair and Maintenance	138,750.00
Professional Services	90,000.00
	<u>5,949,579.02</u>

5,949,579.02

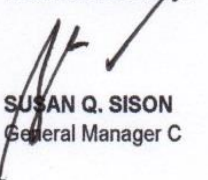
NET INCOME

563,079.14


Prepared By:

  
MA. CONCHITA R. CABADING  
Division Manager C

Recommended By:

  
SUSAN Q. SISON  
General Manager C

Approved By:  
For the Board:

  
CAMILO L. BARROZO  
Chairman, BOD





# Villasis Water District

Villasis, Pangasinan, 2427  
(075) 632-1093 / (075) 564-4016  
villasis\_wd@yahoo.com

## I COLLECTION OF WATER BILLS (THIRD QUARTER)

	Residential	Government	Commercial	Total						
No. of conn. beg. of 3rd quarter	4100	19	213	4332						
Add'l conn. during the quarter	90		6	96						
No. of conn. end of 3rd quarter	4190	19	219	4428						
Average of connection/month	30		2	32						
	Average	Average	Minimum	11 - 20	21 - 30	31 - 40	41 - up	Average rev./ Connection	Projected Quarterly Billing	
Classification										
Residential	4,145	21	188.00	20.30	22.10	24.25	26.80	413.10	5,136,898.50	
Government	19	101	188.00	20.30	22.10	24.25	26.80	2,489.30	141,890.10	
Commercial										
A	12	117	376.00	40.60	44.20	48.50	53.60	5,836.20	210,103.20	
B	9	55	329.00	35.50	38.65	42.40	46.90	2,198.00	59,346.00	
C	94	21	282.00	30.45	33.15	36.35	40.20	619.65	174,741.30	
D	101	12	235.00	23.35	27.60	30.30	33.50	281.70	85,355.10	

Projected Water Sales - Third Quarter	5,808,334.20
Multiply by estimated collection efficiency - 90%	90%
Estimated collection on water sales - 3rd quarter	<u>5,227,500.78</u>

Projected Water sales - third quarter	5,803,263.60
Multiply by delinquency rate (on -time paid 70%)	30%
Overdue bills	1,740,979.08
Multiply by penalty rate	10%
Penalty charges	<u>174,097.91</u>
Multiply by estimated collection efficiency	90%
Estimated collection from penalty charges	<u>156,688.12</u>

## II Collection of Prior Years Accounts receivable customer

Accounts receivable - beginning of the year	1,137,467.46
Estimated collection rate during the quarter	15%
Collection on prior account - receivable customer	<u>170,620.12</u>

## PROJECTED TOTAL COLLECTION OF WATER BILLS

6,153,052.23

## III Miscellaneous Service Revenue

	Qty.	Sales	Cost of Sales	Gross Profit	TOTAL
New connection charges	96		-	200.00	19,200.00
Reconnection fees	60		-	200.00	12,000.00
Tapping and Application Fee	96		-	400.00	38,400.00
			-		<u>69,600.00</u>

IV Sale of Materials	96	7,500.00	6,000.00	1500	144000	<u>144,000.00</u>
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## V Interest Revenue

Estimated interest of deposit	(FUND RESERVE,EMPLOYEE BENEFITS, PNB -102 FUND)	<u>12,500.00</u>
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## VI Rentals

Rental of Advertisements	15,000.00	3	45,000.00	<u>45,000.00</u>
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TOTAL INCOME	<u>6,424,152.23</u>
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*Tubig Sa Mamamayan Sa Bansa'y Kaunlaran*

VII Payment of Operating Expenses:

Salaries and Wages - Regular	1,895,085.00
Salaries and Wages - Job Order	405,000.00
Other Compensation	956,000.00
Honoraria	135,450.00
Personnel Benefits contributions	286,311.90
Other personnel benefits	30,000.00
Supplies expenses	162,500.00
Travel and Educational expenses	210,000.00
Utility expenses	746,333.33
Communication Expenses	77,750.00
Printing and Advertising expenses	55,000.00
Taxes, duties and premium	125,000.00
Insurance Premium	25,000.00
Representation expenses	150,000.00
Rent/Lease Expenses	60,000.00
Generation/Transmission and dist. Expenses	125,000.00
Extra-ordinary and misc. expenses	174,500.00
Membership dues and contributions expenses	25,000.00
Misc. Customers Acct. expenses and Computer Processing	37,500.00
Repair and Maintenance	138,750.00
Donations and Contributions	10,000.00
Professional Services	90,000.00
	<u>5,920,180.23</u>

5,920,180.23

VIII CAPEX

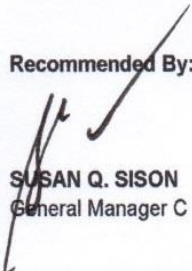
NET INCOME

503,972.00

Prepared By:

  
MA. CONCHITA R. CABADING  
Division Manager C

Recommended By:

  
SUSAN Q. SISON  
General Manager C

Approved By:  
For the Board:

  
CAMILO L. BARROZO  
Chairman, BOD





# Villasis Water District

Villasis, Pangasinan, 2427  
(075) 632-1093 / (075) 564-4016  
villasis\_wd@yahoo.com

## I COLLECTION OF WATER BILLS (FOURTH QUARTER)

	Residential	Government	Commercial	Total						
No. of conn. beg. of 4th quarter	4190	19	219	4428						
Addit'l conn. during the quarter	90		6	96						
No. of conn. end of 4th quarter	4280	19	225	4524						
Average of connection/month	30		2	32						
Classification	Average	Average	Minimum	11 - 20	21 - 30	31 - 40	41 - up	Average rev./ Connection	Projected Quaterly Billing	
Residential	4,235	21	188.00	20.30	22.10	24.25	26.80	413.10	5,248,435.50	
Government	19	101	188.00	20.30	22.10	24.25	26.80	2,489.30	141,890.10	
Commercial										
A	12	117	376.00	40.60	44.20	48.50	53.60	5,836.20	210,103.20	
B	9	55	329.00	35.50	38.65	42.40	46.90	2,198.00	59,346.00	
C	94	21	282.00	30.45	33.15	36.35	40.20	619.65	174,741.30	
D	107	12	235.00	23.35	27.60	30.30	33.50	281.70	90,425.70	

Projected Water Sales - Fourth Quarter

Multiply by estimated collection efficiency - 90%

Estimated collection on water sales - 4th quarter

5,924,941.80

90%

5,332,447.62

Projected Water sales - Fourth quarter

Multiply by derliquency rate (on -time paid 70%)

Overdue bills

Multiply by penalty rate

Penalty charges

Multiply by estimated collection efficiency

Estimated collection from penalty charges

5,917,335.90

30%

1,775,200.77

10%

177,520.08

90%

159,768.07

## II Collection of Prior Years Accounts receivable customer

Accounts receivable - beginning of the year

Estimated collection rate during the quarter

Collection on prior account - receivable customer

966,847.34

10%

96,684.73

## PROJECTED TOTAL COLLECTION OF WATER BILLS

6,199,146.61

## III Miscellaneous Service Revenue

	Qty.	Sales	Cost of Sales	Gross Profit	TOTAL	
Service connection fees and charges	96		-	200.00	19,200.00	
Reconnection fees	60		-	200.00	12,000.00	
Tapping and Application Fee	96		-	400.00	38,400.00	
			-		<u>69,600.00</u>	

## IV Sale of Materials

96 7,500.00 6,000.00 1500 144000 144,000.00

## V Interest Revenue

Estimated interest of deposit

(FUND RESERVE,EMPLOYEE BENEFITS, PNB -102 FUND)

12,500.00

## VI Rentals

Rental of Advertisements

15,000.00 3 45,000.00

45,000.00

## TOTAL INCOME

6,470,246.61

*Tubig Sa Mamamayan Sa Bansa'y Kaunlaran*

VII Payment of Operating Expenses:

Salaries and Wages - Regular	2,210,877.00
Salaries and Wages - Job Order	405,000.00
Other Compensation	741,000.00
Honoraria	135,450.00
Personnel Benefits contributions	286,311.90
Other personnel benefits	30,000.00
Supplies expenses	162,500.00
Travel and Educational expenses	210,000.00
Utility expenses	746,333.33
Communication Expenses	77,750.00
Printing and Advertising expenses	55,000.00
Taxes, duties and premium	125,000.00
Insurance Premium	25,000.00
Representation expenses	150,000.00
Rent/Lease Expenses	60,000.00
Generation/Transmission and dist. Expenses	125,000.00
Extra-ordinary and misc. expenses	174,500.00
Membership dues and contributions expenses	25,000.00
Misc. Customers Acct. expense and Computer Processing	37,500.00
Repair and Maintenance	138,750.00
Donations and Contributions	10,000.00
Professional Services	90,000.00
	<u>6,020,972.23</u>

VIII CAPEX

6,020,972.23


NET INCOME

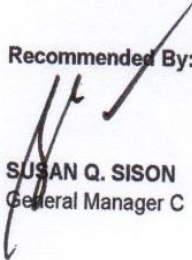
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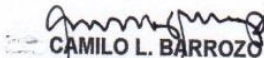
Prepared By:

Recommended By:

Approved By:  
For the Board:

  
MA. CONCHITA R. CABADING  
Division Manager C

  
SUSAN Q. SISON  
General Manager C

  
CAMILO L. BARROZO  
Chairman, BOD





# Villasis Water District

Villasis, Pangasinan, 2427  
(075) 632-1093 / (075) 564-4016  
villasis\_wd@yahoo.com

## VILLASIS WATER DISTRICT SUMMARY OF RECEIPTS AND EXPENDITURES

			Current Year					
			2013					
	Account	Past Year	(Actual)	(Estimate)		Budget	(7-6)	% of
PARTICULARS	Code	(Actual)	Jan - Sept	Oct - Dec	Total	Year 2014	Increase/	Increase/
		2012	2013	2013		(Estimate)	Decrease	Decrease
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
RECEIPTS:								
Collection of water bills		17,082,430.70	13,587,983.87	4,932,025.36	18,520,009.23	20,700,109.44	2,180,100.21	12%
Collection of Accts. Receivable- Cust. (PY)		882,795.93	1,208,092.20	36,000.00	1,244,092.20	1,463,103.97	219,011.77	18%
Collection of Miscellaneous Service Revenue		217,603.51	284,233.15	94,744.39	378,977.54	278,400.00	(100,577.54)	-27%
Collection of Interest Revenue		67,008.01	34,361.58	14,726.39	49,087.97	50,000.00	912.03	2%
Collection of materials		368,129.63	524,008.85	15,000.00	539,008.85	576,000.00	36,991.15	7%
Collection of Penalty Charge		714,552.95	617,024.05	195,000.00	812,024.05	620,592.57	(191,431.48)	-24%
Collection of rentals		229,285.71				180,000.00	180,000.00	
TOTAL RECEIPTS		19,561,806.44	16,255,703.70	5,287,496.14	21,543,199.84	23,868,205.98	2,325,006.14	11%
DISBURSEMENTS:								
Salaries and Wages								
Sources of Supply Expenses - Maint. Supervision	701-03				-	554,476.00	554,476.00	
Pumping expenses - Pumping labor	701-05	559,601.26	414,500.00	135,500.00	550,000.00	657,666.00	107,666.00	20%
Trans and dist. Expense - Maint. Supervision	701-07	423,753.44	376,684.75	423,315.25	800,000.00	1,281,259.50	481,259.50	60%
Cust. Account Expenses- Supervision	701-08	448,878.08	283,675.00	116,325.00	400,000.00	942,713.33	542,713.33	136%
Cust. Account Expenses- Meter Reading Exp.	701-09	608,452.98	486,985.25	163,014.75	650,000.00	467,186.17	(182,813.83)	-28%
Cust. Acct. Expenses - Cust. Record and Coll.	701-10	524,872.72	434,384.50	290,615.50	725,000.00	811,288.67	86,288.67	12%
Adms. And General Salaries - Supervision	701-11	1,223,642.87	1,331,427.80	888,572.20	2,220,000.00	2,840,835.83	620,835.83	28%
Job Order Employee's	708	386,652.80	683,820.06	316,179.94	1,000,000.00	1,620,000.00	620,000.00	62%
PERA (Personnel Economic Relief Allowance)	707	408,000.00	334,000.00	111,333.00	446,000.00	744,000.00	298,000.00	67%
Other Compensation - Representation Allowance	710	124,000.00	103,500.00	46,500.00	150,000.00	222,000.00	72,000.00	48%
Transportation Allowance	711	124,000.00	103,500.00	46,500.00	150,000.00	222,000.00	72,000.00	48%
Clothing and Uniform Allowance	712	88,000.00	110,647.00		110,647.00	175,000.00	64,353.00	58%
Year End Bonus	714	42,500.00		230,000.00	230,000.00	1,370,000.00	1,140,000.00	496%
Other bonus and Allowances	719	262,500.00	192,500.00	31,500.00	224,000.00	733,000.00	509,000.00	227%
TOTAL PERSONAL EXPENSES		5,224,854.15	4,855,624.36	2,799,355.64	7,655,647.00	12,641,425.50	4,985,778.50	65%
Pesonnel Benefit Contributions - Life and ret. Ins. Cont.	721	398,575.86	367,250.26	132,749.74	500,000.00	821,627.28	321,627.28	64%
Pag-ibig Contributions	722	66,063.70	54,789.52	20,210.48	75,000.00	37,200.00	(37,800.00)	-50%
Philhealth Contributions	723	42,202.50	37,101.00	12,899.00	50,000.00	136,937.88	86,937.88	174%
ECC Contributions	724	20,262.80	16,600.00	6,900.00	23,500.00	37,200.00	13,700.00	58%
Other Personnel Benefits - Overtime and Holiday Pay	738	267,285.07	211,978.14	9,000.00	220,978.14	120,000.00	(100,978.14)	-46%
Directors fees and remunerations	713	917,423.00	270,760.00	94,240.00	365,000.00	1,081,800.00	716,800.00	196%
Supplies expenses - Office supplies expenses	751	92,457.65	285,297.96	95,099.04	380,397.00	600,000.00	219,603.00	58%
Fuel, oil and lubricants expenses	757	200,777.79	185,809.51	64,190.49	250,000.00	400,000.00	150,000.00	60%
Other supplies expenses	765	8,495.00	18,734.50	6,265.50	25,000.00	50,000.00	25,000.00	100%
Travel expenses	766	379,105.71	197,754.50	82,245.50	280,000.00	360,000.00	80,000.00	29%
Training and Scholarship expenses	767	387,955.00	254,430.00	84,810.00	339,240.00	480,000.00	140,760.00	41%
Utility expenses - Electricity expenses	769	1,812,249.73	1,424,092.85	575,907.15	2,000,000.00	2,500,000.00	500,000.00	25%
Fuel Expenses	771	6,745.47	5,005.00	3,246.00	8,251.00	12,000.00	3,749.00	45%
Communication Expenses - Postage and deliveries exp.	772	1,738.00	615.00	885.00	1,500.00	5,000.00	3,500.00	233%
Telephone Expenses - Land Line	773	48,420.99	78,051.72	26,650.78	104,702.50	120,000.00	15,297.50	15%
Telephone Expenses - Mobile	774	118,715.35	76,698.24	48,535.76	125,234.00	180,000.00	54,766.00	44%
Cable Expenses	776	4,070.00	3,760.00	640.00	4,400.00	6,000.00	1,600.00	36%
Advertising and Promotions Expenses	778	14,800.00	6,800.00	3,200.00	10,000.00	60,000.00	50,000.00	500%
Printing and Advertising - Printing Expenses	777	59,280.00	66,640.00	33,360.00	100,000.00	160,000.00	60,000.00	60%
Taxes Duties Premium - Taxes duties and licenses	779	370,413.73	331,857.92	118,142.08	450,000.00	500,000.00	50,000.00	11%
Insurance Premium	781	31,904.86	14,492.27	35,507.73	50,000.00	100,000.00	50,000.00	100%
Representation expenses	782	431,342.32	330,370.09	169,629.91	500,000.00	600,000.00	100,000.00	20%
Rent Lease expense - Rent Expenses	786	180,000.00	135,000.00	45,000.00	180,000.00	240,000.00	60,000.00	33%
Generation and Dist. Exp.	792	188,319.32	158,914.26	61,085.74	220,000.00	500,000.00	280,000.00	127%
Extra - Ordinary and Miscellaneous Expenses	795	137,113.23	108,571.03	36,428.97	145,000.00	698,000.00	553,000.00	381%
Membership dues and contributions expenses	796	47,612.00	53,478.00	21,522.00	75,000.00	100,000.00	25,000.00	33%
Donations - Donation Expenses	841	49,500.00	6,500.00	13,500.00	20,000.00	40,000.00	20,000.00	100%
Professional Services - Legal Services	842	54,100.00	14,400.00	5,600.00	20,000.00	40,000.00	20,000.00	100%
Professional Services - Auditing services	843		151,157.00		151,157.00	200,000.00	48,843.00	32%
Professional Services - Other Professional Services	849				-	120,000.00	120,000.00	
Computer Data Processing Services	848				50,000.00	150,000.00	100,000.00	
TOTAL OPERATION EXPENSES		6,336,929.08	4,866,908.77	1,807,450.87	6,724,359.64	10,455,765.16	3,731,405.52	55%

*Tubig Sa Mamamayan Sa Bansa'y Kaunlaran*

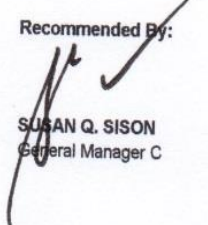


			Current Year					
PARTICULARS	Account Code	Past Year	2013		Budget Year 2014 (Estimate)	(7-6) Increase/ Decrease	% of Increase/ Decrease	
		(Actual)	(Actual)	(Estimate)				
		Jan - Sept	Oct - Dec	Total				
(1)	(2)	2012 (3)	2013 (4)	2013 (5)	(6)	(7)	(8)	(9)
Repair and Maintenance - Land Improvements	802	2,837.29			7,000.00	20,000.00	13,000.00	
Plants (UPIS)	803	14,220.00	29,665.46	10,334.54	40,000.00	120,000.00	80,000.00	200%
Maint. Of pumping plant and struc. And imp.	804	585.00	58,527.00	21,473.00	80,000.00	80,000.00	-	0%
Office equipment	807	25,268.00	12,394.50	7,605.50	20,000.00	40,000.00	20,000.00	100%
Land Transport Equipment	814	2,837.20	56,210.17	18,789.83	75,000.00	100,000.00	25,000.00	33%
Construction Equipment	817				-	60,000.00	60,000.00	
Other Machinery Equipment - power prod.Equip	825	12,037.88	45,351.16	14,648.84	60,000.00	75,000.00	15,000.00	25%
Furnitures and Fixtures	826	4,623.65	26,595.74	9,404.26	36,000.00	60,000.00	24,000.00	67%
TOTAL MAINTENANCE EXPENSES		62,389.02	228,744.03	82,255.97	318,000.00	555,000.00	237,000.00	75%
TOTAL OPERATION AND MAINTENANCE EXPENSES		11,624,172.25	9,951,277.16	4,689,062.48	14,698,006.64	23,652,190.66	8,954,184.02	61%
TOTAL DISBURSEMENTS		5,287,243.17	5,084,368.39	2,881,611.61	7,973,647.00	23,652,190.66	15,678,543.66	197%
NET CASH RECEIPTS (DISBURSEMENTS)		14,274,563.27	11,171,335.31	2,405,884.53	13,569,552.84	216,015.32		
ADD: CASH BALANCE BEGINNING as of September 2013				6,287,280.88		8,693,165.41		
CASH BALANCE ENDING				8,693,165.41		8,909,180.73		

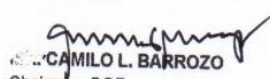
Prepared By:

  
MA. CONCHITA R. CABADING  
Division Manager C

Recommended By:

  
SUSAN Q. SISON  
General Manager C

Approved By:  
For the Board

  
CAMILO L. BARROZO  
Chairman, BOD



**VILLASIS WATER DISTRICT**  
Villasis, Pangasian  
o0o

**BUDGETED INCOME STATEMENT AND EXPENSES**

For the Calendar Year 2014

<b>OPERATING REVENUE:</b>					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
Metered Sales to General Customer	5,575,119.00	5,691,726.60	5,808,334.20	5,924,941.80	23,000,121.60
Miscellaneous Service Revenue	69,600.00	69,600.00	69,600.00	69,600.00	278,400.00
Penalty Charges	167,253.57	170,675.74	174,097.91	177,520.08	689,547.30
Collection of Prior Years	816,643.30	379,155.82	170,620.12	96,684.73	1,463,103.97
<b>TOTAL OPERATING REVENUE</b>	<b>6,628,615.87</b>	<b>6,311,158.16</b>	<b>6,222,652.23</b>	<b>6,268,746.61</b>	<b>25,431,172.87</b>
<b>OPERATING EXPENSES:</b>					
Salaries and Wages					
Source of supply - Maintenance Supervision	127,956.00	149,282.00	127,956.00	149,282.00	554,476.00
Pumping expenses - pumping labor	122,673.00	132,981.00	185,544.00	216,468.00	657,666.00
Trans and Dist. Expenses - maintenance supervision	246,270.00	260,254.50	357,570.00	417,165.00	1,281,259.50
Customer Account Expenses - Supervision	227,023.33	239,240.00	219,900.00	256,550.00	942,713.33
Customer Account Expenses - Meter Reading Expenses	106,510.17	118,908.50	111,585.00	130,182.50	467,186.17
Customer Account Expenses - Cust. Record and Collection	187,890.67	213,657.50	189,111.00	220,629.50	811,288.67
Administrative and General Salaries - Supervision	635,015.33	681,801.50	703,419.00	820,600.00	2,840,835.83
Job Order Employee's	405,000.00	405,000.00	405,000.00	405,000.00	1,620,000.00
PERA (Personnel Economic Relief Allowance)	162,000.00	162,000.00	210,000.00	210,000.00	744,000.00
Other Compensation - Representation Allowance	55,500.00	55,500.00	55,500.00	55,500.00	222,000.00
Transportation Allowance	55,500.00	55,500.00	55,500.00	55,500.00	222,000.00
Clothing and Uniform Allowance	135,000.00		40,000.00		175,000.00
Year end bonus	270,000.00	575,000.00	262,500.00	262,500.00	1,370,000.00
Other bonus and allowances	121,500.00	121,500.00	332,500.00	157,500.00	733,000.00
Personnel Benefit Contributions - Life and retirement Ins. Cont.	183,403.44	183,403.44	227,410.20	227,410.20	821,627.28
Pag-ibig Contributions	8,100.00	8,100.00	10,500.00	10,500.00	37,200.00
Philheath Contributions	30,567.24	30,567.24	37,901.70	37,901.70	136,937.88
ECC Contributions	8,100.00	8,100.00	10,500.00	10,500.00	37,200.00
Other Personnel Benefits - Overtime and Holiday Pay	30,000.00	30,000.00	30,000.00	30,000.00	120,000.00
Directors fees and renumeration	504,450.00	306,450.00	135,450.00	135,450.00	1,081,800.00
Supplies expenses - Office supplies expenses	150,000.00	150,000.00	150,000.00	150,000.00	600,000.00
Fuel, oil and lubricants expenses	100,000.00	100,000.00	100,000.00	100,000.00	400,000.00
Other Supplies Expenses	12,500.00	12,500.00	12,500.00	12,500.00	50,000.00
Travel expenses	90,000.00	90,000.00	90,000.00	90,000.00	360,000.00
Training and Scholarship expenses	120,000.00	120,000.00	120,000.00	120,000.00	480,000.00
Utility expenses - Electricity expenses	570,000.00	643,333.34	643,333.33	643,333.33	2,500,000.00
Fuel Expenses	3,000.00	3,000.00	3,000.00	3,000.00	12,000.00
Communication Expenses - Postage and deliveries expenses	1,250.00	1,250.00	1,250.00	1,250.00	5,000.00
Telephone Expenses - Land Line	30,000.00	30,000.00	30,000.00	30,000.00	120,000.00
Telephone Expenses - Mobile	45,000.00	45,000.00	45,000.00	45,000.00	180,000.00
Cable Expenses	1,500.00	1,500.00	1,500.00	1,500.00	6,000.00
Advertising and Promotions Expenses	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00
Printing and Advertising - Printing Expenses	40,000.00	40,000.00	40,000.00	40,000.00	160,000.00
Taxes Duties Premium - Taxes duties and licenses	125,000.00	125,000.00	125,000.00	125,000.00	500,000.00
Insurance Premium	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00
Representation expenses	150,000.00	150,000.00	150,000.00	150,000.00	600,000.00
Rent Lease expense - Rent Expenses	60,000.00	60,000.00	60,000.00	60,000.00	240,000.00
Generation and Dist. Exp.					
Power Production Expenses	4,000.00	4,000.00	4,000.00	4,000.00	16,000.00
Fuel for power production	52,500.00	52,500.00	52,500.00	52,500.00	210,000.00
Power Fuel Purchased for pumping	6,000.00	6,000.00	6,000.00	6,000.00	24,000.00
Water Treatment Operation Expenses	17,500.00	17,500.00	17,500.00	17,500.00	70,000.00
Chemical, Feltering and Lab. Supplies	45,000.00	45,000.00	45,000.00	45,000.00	180,000.00
Extra - Ordinary and Miscellaneous Expenses	174,500.00	174,500.00	174,500.00	174,500.00	698,000.00
Membership dues and contributions expenses	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00
Donations - Donation Expenses	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00
Professional Services - Legal Services	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00
Professional Services - Auditing services	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00
Other Professional Services	30,000.00	30,000.00	30,000.00	30,000.00	120,000.00
Computer Data Processing Services	37,500.00	37,500.00	37,500.00	37,500.00	150,000.00
<b>TOTAL OPERATION EXPENSES</b>	<b>5,622,709.18</b>	<b>5,810,829.02</b>	<b>5,781,430.23</b>	<b>5,882,222.23</b>	<b>23,097,190.66</b>



**MAINTENANCE EXPENSES:****Repair and Maintenance- Land Improvements**

Plants (UPIS) - Maint. Wells

Maint. Of Supplies Mains

Maint. Reservoir and tank

Maint. Trans and Dist. Mains

Maint. Services

Maint. Hydrants

Maint. Of pumping plant and struc. And imp.

Maint. Of water treatment struc. And imp.

Maint. Of gen. and adms. Struc. And imp.

Office equipment

Land Transport Equipment

Construction Equipment

Other Machinery Equipment - power prod.Equip

Pumping Equipment

Water Treatment Equipment

Communication Equipment

Power Operated Equipment

Tools, Shop and Garage Equipment

Furnitures and Fixtures

**TOTAL MAINTENANCE****TOTAL OPERATING EXPENSES****NET UTILITY OPERATING INCOME(LOSS)**

Less:

Interest on long-term debt

Total

Add: Other Income

Interest Revenue

Rental of Advertisements

Sale of Materials (New Connections)

Total

**NET INCOME**

1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
5,000.00	5,000.00	5,000.00	5,000.00	20,000.00
6,000.00	6,000.00	6,000.00	6,000.00	24,000.00
3,000.00	3,000.00	3,000.00	3,000.00	12,000.00
2,500.00	2,500.00	2,500.00	2,500.00	10,000.00
3,000.00	3,000.00	3,000.00	3,000.00	12,000.00
13,700.00	13,700.00	13,700.00	13,700.00	54,800.00
1,800.00	1,800.00	1,800.00	1,800.00	7,200.00
5,000.00	5,000.00	5,000.00	5,000.00	20,000.00
5,000.00	5,000.00	5,000.00	5,000.00	20,000.00
10,000.00	10,000.00	10,000.00	10,000.00	40,000.00
10,000.00	10,000.00	10,000.00	10,000.00	40,000.00
25,000.00	25,000.00	25,000.00	25,000.00	100,000.00
15,000.00	15,000.00	15,000.00	15,000.00	60,000.00
6,000.00	6,000.00	6,000.00	6,000.00	24,000.00
6,000.00	6,000.00	6,000.00	6,000.00	24,000.00
750.00	750.00	750.00	750.00	3,000.00
3,000.00	3,000.00	3,000.00	3,000.00	12,000.00
1,500.00	1,500.00	1,500.00	1,500.00	6,000.00
1,500.00	1,500.00	1,500.00	1,500.00	6,000.00
15,000.00	15,000.00	15,000.00	15,000.00	60,000.00
138,750.00	138,750.00	138,750.00	138,750.00	555,000.00
5,761,459.18	5,949,579.02	5,920,180.23	6,020,972.23	23,652,190.66
867,156.69	361,579.14	302,472.00	247,774.38	1,778,982.21
12,500.00	12,500.00	12,500.00	12,500.00	50,000.00
45,000.00	45,000.00	45,000.00	45,000.00	180,000.00
144,000.00	144,000.00	144,000.00	144,000.00	576,000.00
201,500.00	201,500.00	201,500.00	201,500.00	806,000.00
1,068,656.69	563,079.14	503,972.00	449,274.38	2,584,982.21

Prepared By:

*MA. CONCHITA R. CABADING*  
 MA. CONCHITA R. CABADING  
 Division Manager C

Recommended By:

*SUSAN Q. SISON*  
 SUSAN Q. SISON  
 General Manager C

 Approved By:  
 For the Board:

*CAMILO L. BARROZO*  
 CAMILO L. BARROZO  
 Chairman, BOD



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No.  
Account Name : Capital Expenditures

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	4,500,000.00	853,222.36	4,300,000.00	2,002,200.00	2,069,739.00

Budgeted for capital expenditure expenses.

Construction - VWD Office	500,000.00
Expansions - (Lipay, Tombod, Part Bacag East, Pia, Caramutan, Amamperez With Program of Work)	2,500,000.00
Maintenance materials (Tools, and equipments)	300,000.00
Office equipments (other office materials)	200,000.00
Purchase of Lot (Bacag-Tombod)	500,000.00
Service Vehicle (1 unit and 1 splash)	1,655,000.00
Deep well (construction)	3,000,000.00
Valving (Partial)	1,000,000.00
Valving (Partial)	9,655,000.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	9,655,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
136% increase	SUSAN Q. SISON General Manager C	9,655,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	9,655,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 701-03

Account Name : Salaries and Wages - Sources of Supply Expenses - Maintenance Supervision

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	676,115.00		266,575.00		

Budgeted salary, 13th month pay and monetization of employees under the maintenance supervision.

	Salary Jan to June 255,912.00	Salary July to Dec 255,912.00	13th month pay 42,652.00	Monetization 10 days	
Division Manager C Eng'g. Division - Vacant	255,912.00	255,912.00	42,652.00	-	554,476.00
1st quarter	127,956.00				
2nd quarter	149,282.00				
3rd quarter	127,956.00				
4th quarter	149,282.00				
	554,476.00				

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	554,476.00
Trending Up or Down at rate of: 108%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	554,476.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	554,476.00



VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 701-05  
 Account Name : Salaries and Wages - Pumping Expenses- Pumping labor

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	564,421.70	414,178.04	873,640.00	414,500.00	550,000.00

Budgeted salary, 13th month pay and monetization of employees under pumping division.

	Salary Jan to June	Salary July to Dec	13th month pay	Monetized 10 days	
Water Resource Facilities Operator A - Leo B. Velasaco	92,304.00	92,304.00	15,384.00	5,128.00	
Water Sewerage Maintenance Man A Zaldy R. Ordonez	67,086.00	77,526.00	12,921.00	4,307.00	
Water Sewerage Maint. Man C-( Ronald Bombilla)		67,086.00	5,590.50		
Water Resource Facilities Tender B - Jeffrey dela Rosa	67,086.00	67,086.00	11,181.00		
Water Sewerage Maint. Man C-( Felipe R. Billedo)		67,086.00	5,590.50		
	226,476.00	371,088.00	50,667.00	9,435.00	657,666.00
1st quarter	122,673.00				
2nd quarter	132,981.00				
3rd quarter	185,544.00				
4th quarter	216,468.00				
	657,666.00				

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	657,666.00
Trending Up or Down at rate of: -25%	Recommended by:	Recommended Appropriation:
	SUSAN Q. GISON General Manager C	657,666.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILLO L. BARROZO	657,666.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014

Account No. 701-08

Account Name : Salaries and Wages - Customers Account Expenses - Supervision

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	603,930.00	448,878.08	881,166.67	283,675.00	400,000.00

Budgeted salary, 13th month pay and monetization of employees under Customers Account supervision.

Salary Jan. to , Salary July to [ 13th month pay Monetization 10 days

Senior Cashier - Jesus O. Chan	188,106.00	188,106.00	31,351.00	10,450.33	
Senior Corporate Accountant B - Leonides L. Gavina	149,322.00	174,168.00	29,028.00	9,676.00	
Collection Assistant - Mariedee Joy A. Manangan	67,752.00	77,526.00	12,921.00	4,307.00	
	<u>405,180.00</u>	<u>439,800.00</u>	<u>73,300.00</u>	<u>24,433.33</u>	942,713.33
1st quarter	227,023.33				
2nd quarter	239,240.00				
3rd quarter	219,900.00				
4th quarter	<u>256,550.00</u>				
	<u>942,713.33</u>				

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	942,713.33
Trending Up or Down at rate of: 7%	Recommended by: SUSAN Q. SISON General Manager C	Recommended Appropriation: 942,713.33
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	942,713.33



**VILLASIS WATER DISTRICT**  
**Budget Appropriation Request For Budget Year - 2014**

Account No. 701-09

Account Name : Salaries and Wages - Customers Account Expenses - Meter Reading Supervision

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	626,219.95	608,452.98	229,462.33	486,985.25	650,000.00

Budgeted salary, 13th month pay and monetization of employees under Customers Account Expenses under meter reading

	Salary Jan to June	Salary July to Dec	13th month pay	Monetization 10 days	
Utilities/Customer Service Assistant B- Marcelo G. Meriales	96,054.00	103,530.00	17,255.00	5,751.67	
Utilities/Customer Service Assistant A- Samuel N. Marana	104,568.00	119,640.00	19,940.00	6,646.67	467,186.17
	200,622.00	223,170.00	37,195.00	6,199.17	
1st quarter	106,510.17				
2nd quarter	118,908.50				
3rd quarter	111,585.00				
4th quarter	130,182.50				
	467,186.17				

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	467,186.17
Trending Up or Down at rate of: 104%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	467,186.17
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	467,186.17

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014

Account No. 701-10

Account Name : Salaries and Wages - Customer Account Expense-Cust. Record and Collection

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	485,654.50	524,872.72	340,747.67	434,384.50	725,000.00

Budgeted salary, 13th month pay and monetization for employees under Customer account expenses.

	Salary Jan to June	Salary July to Dec	13th month pay	Monetized 10 days	
Customers Service Assist. A - Vacant	119,640.00	119,640.00	19,940.00		
Customers Service Assist. B - Ronnie R. Mari	89,586.00	103,530.00	17,255.00	5,751.67	
Customers Service Assist. D - Joy C. Gamboa	77,526.00	77,526.00	12,921.00		
Customers Service Assist. D - Vacant	77,526.00	77,526.00	12,921.00		
	<u>364,278.00</u>	<u>378,222.00</u>	<u>63,037.00</u>	<u>5,751.67</u>	811,288.67
1st quarter	187,890.67				
2nd quarter	213,657.50				
3rd quarter	189,111.00				
4th quarter	<u>220,629.50</u>				
	<u>811,288.67</u>				

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	811,288.67
Trending Up or Down at rate of: 138%	Recommended By:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	811,288.67
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	<u>811,288.67</u>



**VILLASIS WATER DISTRICT**  
**Budget Appropriation Request For Budget Year - 2014**  
**Account No. 701-11**

Account Name : Salaries and Wages - Administrative and General Salaries- Supervision

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	1,914,141.25	1,223,642.87	1,734,509.00	1,331,427.80	2,220,000.00

Budgeted salary, 13th month pay and monetization of employees under Administrative Divisions.

	Salary Jan to June	Salary July to Dec	13th month pay	Monetized 10 days	
General Manager C - Susan Q. Sison	348,168.00	348,168.00	58,028.00	19,342.67	
Division Manager C - Ma. Conchita R. Cabading	255,912.00	255,912.00	42,652.00	14,217.33	
Storekeeper A - Samuel G. Rapada	103,254.00	111,294.00	18,549.00	6,183.00	
Executive Assistant C- Marben A. Sante	138,264.00	138,264.00	23,044.00	7,681.33	
Administration Service Aide- Creation		67,752.00	5,590.50		
Driver I - Mark Anthony I. Sison	67,752.00	67,752.00	11,292.00	3,764.00	
Driver I - Samson C. Ubaldo	67,086.00	67,086.00	11,181.00		
Driver I - Vacant		67,086.00	5,590.50		
Secretary A - Vacant		96,306.00	8,025.50		
Utility Worker A - Victorina L. Colcol	62,406.00	62,406.00	10,401.00		
Utility Worker A - Reinalyn A. Capinpin	62,406.00	62,406.00	10,401.00		
Utility Worker A - Vacant	62,406.00	62,406.00	10,401.00		
	1,167,654.00	1,406,838.00	215,155.50	51,188.33	2,840,835.83
1st quarter	635,015.33				
2nd quarter	681,801.50				
3rd quarter	703,419.00				
4th quarter	820,600.00				
	2,840,835.83				

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	2,840,835.83
Trending Up or Down at rate of: 64%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	2,840,835.83
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	C. CAMILO L. BARROZO	2,840,835.83

VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 708  
 Account Name : Salaries and Wages - Job Order Employee's

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	641,500.00	386,652.80	565,000.00	683,820.06	1,000,000.00

Budgeted salary,

	Salary Jan to June	Salary July to Dec		
Pumping Expenses - Pumping Labor - 708 - 05 (4)	216,000.00	216,000.00		
Trans. And Disributions - Maint. Supervision - 708 - 07 (6)	324,000.00	324,000.00		
Customer Account Expense - Meter Reading - 708 - 09(1)	54,000.00	54,000.00		
Water /SewerageMaintenance Man-(2)	108,000.00	108,000.00		
Water /Sewerage Maintenance Man- (2)	108,000.00	108,000.00		
	810,000.00	810,000.00	-	-
1st quarter	405,000.00			
2nd quarter	405,000.00			
3rd quarter	405,000.00			
4th quarter	405,000.00			
	1,620,000.00			1,620,000.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	1,620,000.00
Trending Up or Down at rate of: 187%	Recommended by: SUSAN Q. SISON General Manager C	Recommended Appropriation: 1,620,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO BARROZO	1,620,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 707

Account Name : Other Compensation - PERA (Personnel Economic Relief Allowance)

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	528,000.00	408,000.00	540,000.00	334,000.00	446,000.00

Budgeted PERA of regular 35 employees.

711-03- Source of Supply Exp.- Maint. Super.	2000.00 x 12 x 1	1 employee	24,000.00		
711-05-Pumping Expense-Pumping plant	2000.00 x 12 x 3	3 employee's	72,000.00	2000.00 x 6 x 2	24,000.00
711-07-Trans. And dist. Exp. - Maint. Supervision	2000 x 12 x 5	5 employee's	120,000.00	2000.00 x 6 x 3	36,000.00
711-08-Customer Account Expense -Supervision	2000 x 12 x 3	3 employee's	72,000.00		
711-09-Customer Account Expense -Meter Reading	2000 x 12 x 2	2 employee's	48,000.00		
711-10-Customer Account Expense-Cust. Records	2000 x 12 x 4	4 employee's	96,000.00		
711-11- Administrative and General Salaries	2000 x 12 x 9	9 employee's	216,000.00	2000.00 x 6 x 3	36,000.00
			648,000.00		96,000.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	744,000.00
Trending Up or Down at rate of: 38%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	744,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	744,000.00

VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 710  
 Account Name : Other Compensation - Representation Allowance

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	162,000.00	124,000.00	150,000.00	103,500.00	150,000.00

Budgeted Allowance for the Administration Division.

General Manager C	8,500.00 x 12	102,000.00
Division Manager C (Adm/Finance )	5,000.00 x 12	60,000.00
Division Manager C (Engineering) )	5,000.00 x 12	60,000.00
		<u>222,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	222,000.00
Trending Up or Down at rate of: 48% increase	Recommended by: SUSAN Q. SISON General Manager C	Recommended Appropriation: 222,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	222,000.00



VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 711  
 Account Name : Other Compensation - Transportation Allowance

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	162,000.00	124,000.00	150,000.00	103,500.00	150,000.00

Budgeted Allowance for the Administration, Finance, Commercial Division/Engineering Division.

General Manager C	8,500.00 x 12	102,000.00
Division Manager C (Adm/Finance )	5,000.00 x 12	60,000.00
Division Manager C (Eng'g/Production )	5,000.00 x 12	60,000.00
		<u>222,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	222,000.00
Trending Up or Down at rate of: 48% increase	Recommended by: SUSAN Q. SISON General Manager C	Recommended Appropriation: 222,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROJO	222,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014

Account No. 712  
Account Name : Clothing/Uniform Allowance

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	88,000.00	88,000.00	140,000.00	110,647.00	110,647.00

Budgeted clothing allowance of 35 employee's

5,000.00 x 35      175,000.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	175,000.00
Trending Up or Down at rate of: 25%increase	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	175,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	175,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 714  
Account Name : Oher Compensation - Year End Bonus

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	550,000.00	42,500.00	420,000.00		230,000.00

Budgeted year end bonus of regular employee's

Cash Gift	5,000.00 x 35	175,000.00
Productivity Enhancement Incentives	10,000.00x35	350,000.00
PBB (2012)	15000 x 18	270,000.00
PBB (2013)	25000 x 23	<u>575,000.00</u>
		1,370,000.00

1st Quarter	270,000.00
2nd Quatter	575,000.00
3rd Quarter	262,500.00
4th Quarter	<u>262,500.00</u>
Total	1,370,000.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	1,370,000.00
Trending Up or Down at rate of: 226%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	1,370,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	C. CAMILO L. BARROZO	1,370,000.00

# VILLASIS WATER DISTRICT

## Budget Appropriation Request For Budget Year - 2014

Account No. 719

Account Name : Other Compensation - Other bonus and allowances

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	466,000.00	262,500.00	224,000.00	192,500.00	224,000.00

### Budgeted allowances

ADCOM	1,500.00 x 27 x 12	486,000.00
	1,500.00 x 8 x 6	72,000.00
Anniversary Allowance	5,000.00 x 35 =	175,000.00
		<u>733,000.00</u>

1st Quarter	121,500.00
2nd Quarter	121,500.00
3rd Quarter	332,500.00
4th Quarter	157,500.00
Total	<u>733,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	733,000.00
Trending Up or Down at rate of: 227%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	733,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	733,000.00



**VILLASIS WATER DISTRICT**  
**Budget Appropriation Request For Budget Year - 2014**  
**Account No. 721**

**Account Name : Pesonnel Benefit Contributions - Life and Retirement Insurance Contributions**

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	452,198.46	398,575.86	843,915.88	367,250.26	500,000.00

Budgeted employers share of personnel benefits contributions of life and retirement insurance contributions

Jan-Jun	July-Dec
---------	----------

701-03 1 employee	30,709.44	30,709.44	
701-05 5 employee's	27,177.12	44,530.56	
701-07 8 employee's	52,392.24	85,816.80	
701-08 3 employee's	48,621.60	52,776.00	
701-09 2 employee	24,074.64	26,780.40	
701-10 4 employee's	43,713.36	45,386.64	
701-11 12 employee's	140,118.48	168,820.56	
	<u>366,806.88</u>	<u>454,820.40</u>	<u>821,627.28</u>
First Quarter	183,403.44		
Second Quarter	183,403.44		
Third Quarter	227,410.20		
Fourth Quarter	<u>227,410.20</u>		
	821,627.28		

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	821,627.28
Trending Up or Down at rate of: -3%	Recommended by: SUSAN Q. SISON General Manager C	Recommended Appropriation:  821,627.28
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	821,627.28

VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 722  
 Account Name : Personnel Benefit Contribution - Pag-ibig Contributions

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	100,508.56	66,063.70	98,526.00	54,789.52	75,000.00

Budgeted employer share of Pag-ibig funds

			Jan-Jun	Jul-Dec	
701 -03	1 employee		600.00	600.00	
701 -05	5 employee's	(2 empl.x6)	1,800.00	3,000.00	
701 -07	8 employee's	(3 empl.x6)	3,000.00	4,800.00	
701 -08	3 employee's		1,800.00	1,800.00	
701 -09	2 employee's		1,200.00	1,200.00	
701 -10	4 employee's		2,400.00	2,400.00	
701 -11	12 employee's	(3 empl.x6)	5,400.00	7,200.00	
Total	35 employee's		16,200.00	21,000.00	37,200.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	37,200.00
Trending Up or Down at rate of: -84%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	37,200.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	MR. CAMILO L. BARROZO	37,200.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 723  
Account Name : Personnel Benefit Contributions - Philhealth Contributions

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	45,903.00	42,202.50	99,190.00	37,101.00	50,000.00

Budgeted employers philhealth contributions

			Jan-Jun	Jul-Dec	
701-03	1 employee		5,118.24	5,118.24	
701-05	5 employee's	(2 empl.x6)	4,529.52	7,421.76	
701-07	8 employee's	(3 empl.x6)	8,732.04	14,302.80	
701-08	3 employee's		8,103.60	8,796.00	
701-09	2 employee		4,012.44	4,463.40	
701-10	4 employee's		7,285.56	7,564.44	
701-11	12 employee's	(3 empl.x6)	23,353.08	28,136.76	
			61,134.48	75,803.40	136,937.88

1st Quarter	30,567.24
2nd Quarter	30,567.24
3rd Quarter	37,901.70
4th Quarter	37,901.70
Total	136,937.88

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	136,937.88
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
6.88% increase	SUSAN Q. SISON General Manager C	136,937.88
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	136,937.88

# VILLASIS WATER DISTRICT

Budget Appropriation Request For Budget Year - 2014

Account No. 724

Account Name : Personnel Benefit Contribution - ECC Contributions

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	26,423.22	20,262.80	27,000.00	16,600.00	23,500.00

Budgeted employer share of ECC (Employee Compensation )

		Jan-Jun	Jul-Dec	
701-03 1 employee		600.00	600.00	
701-05 5 employee's	(2 empl.x6)	1,800.00	3,000.00	
701-07 8 employee's	(3 empl.x6)	3,000.00	4,800.00	
701-08 3 employee's		1,800.00	1,800.00	
701-09 2 employee's		1,200.00	1,200.00	
701-10 4 employee's		2,400.00	2,400.00	
701-11 12 employee's	(3 empl.x6)	5,400.00	7,200.00	
Total		16,200.00	21,000.00	37,200.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	37,200.00
Trending Up or Down at rate of: 38%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	37,200.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	37,200.00



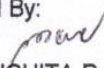
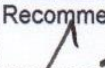

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 738

Account Name : Other Personnel Benefits -Overtime and Holiday Pay

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	200,000.00	267,285.07	240,000.00	211,978.14	220,978.14

Budgeted overtime and holiday pay

P10,000.00 x 12                  120,000.00

Division Requesting:  Administrative Division	Prepared By:  MA. CONCHITA R. CABADING Division Manager C	Total Amount of Request:  120,000.00
Trending Up or Down at rate of: -50%	Recommended by:  SUSAN Q. SISON General Manager C	Recommended Appropriation:  120,000.00
By Board Action:  Form No. BU-1	Chairman:  CAMILO L. BARROZO	Approved Appropriation :  120,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 713  
Account Name : HONORARIA

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	1,416,500.00	917,423.00	679,300.00	270,760.00	365,000.00

Budgeted Directors fees and other expenses

Per diem P 3,500.00 x 2x 5x12	420,000.00
25% reimbursable P 7,000.00 x 25% x 12 x 5	105,000.00
20% EO65 = P7,000.00 x20% x12	16,800.00
PBB 2012 = 73,800 x 5	369,000.00
PBB 2013 = 34,200 x 5	171,000.00

1,081,800.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager <i>C</i>	1,081,800.00
Trending Up or Down at rate of: 59%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	1,081,800.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	<i>CAMILLO L. BARROZO</i>	1,081,800.00



VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 751  
 Account Name : Supplies Expense - Office supplies expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	200,000.00	92,457.65	200,000.00	285,297.96	380,397.00

Budgeted Office Supplies

1st quarter	150,000.00
2nd quarter	150,000.00
3rd quarter	150,000.00
4th quarter	150,000.00
	<u>600,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	600,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
200% increase	SUSAN Q. SISON General Manager C	600,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	MR. CAMILO L. BARROZO	600,000.00

VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 757  
 Account Name : Fuel oil and Lubricants expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	252,000.00	200,777.79	240,000.00	185,809.51	250,000.00

Budgeted Fuel ,oil and lubricants expenses.

Service Vehicles:

1st quarter	100,000.00
2nd quarter	100,000.00
3rd quarter	100,000.00
4th quarter	100,000.00
	<u>400,000.00</u>

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Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	400,000.00
Trending Up or Down at rate of: 66.67% increase	Recommended by: SUSAN Q. SISON General Manager C	Recommended Appropriation: 400,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	400,000.00



VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 765  
 Account Name : Other Supplies Expense

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	24,000.00	8,495.00	24,000.00	18,734.50	25,000.00

Budgeted Other supplies Supplies

1st quarter	12,500.00
2nd quarter	12,500.00
3rd quarter	12,500.00
4th quarter	12,500.00
	<u>50,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	50,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
108.33% increase	SUSAN Q. SISON General Manager C	50,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	50,000.00

VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 766  
 Account Name : Travel Expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	240,000.00	379,105.71	360,000.00	197,754.50	280,000.00

Budgeted travelling expenses

1st quarter	90,000.00
2nd quarter	90,000.00
3rd quarter	90,000.00
4th quarter	90,000.00
	<u>360,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	360,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
0%	SUSAN Q. SISON General Manager C	360,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	360,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 767  
Account Name : Training and Scholarship Expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	360,000.00	387,955.00	480,000.00	254,430.00	339,240.00

Budgeted Training Expenses for the employee's and officials

1st quarter	120,000.00
2nd quarter	120,000.00
3rd quarter	120,000.00
4th quarter	120,000.00
	<u>480,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	480,000.00
Trending Up or Down at rate of: 0%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	480,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	480,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
771  
Account Name : Utility Expenses -Fuel Expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	8,000.00	6,745.47	12,000.00	5,005.00	8,251.00

Budgeted Fuel expenses (cooking gas)

1st quarter	3,000.00
2nd quarter	3,000.00
3rd quarter	3,000.00
4th quarter	3,000.00
	<u>12,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	12,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
no rate increase	SUSAN Q. SISON General Manager C	12,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	12,000.00




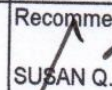
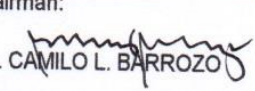
VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 772

Account Name : Communication Expenses - Postage and deliveries expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	6,000.00	1,738.00	5,000.00	615.00	1,500.00

Budgeted Postage and deliveries Expenses(Registered Mails,LBC)

1st quarter	1,250.00
2nd quarter	1,250.00
3rd quarter	1,250.00
4th quarter	1,250.00
	<u>5,000.00</u>

Division Requesting: Administrative Division	Prepared By:  MA. CONCHITA R. CABADING Division Manager C	Total Amount of Request: 5,000.00
Trending Up or Down at rate of: no rate increase	Recommended by:  SUSAN Q. SISON General Manager C	Recommended Appropriation: 5,000.00
By Board Action: Form No. BU-1	Chairman:  CAMILO L. BARROZO	Approved Appropriation : 5,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 773

Account Name : Communication Expenses - Telephone Expenses - Land Line

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	75,000.00	48,420.99	75,000.00	78,051.72	104,702.50

Budgeted telephone Expenses - landline ( PLDTand DIGITEL)

1st quarter	30,000.00
2nd quarter	30,000.00
3rd quarter	30,000.00
4th quarter	30,000.00
	<u>120,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	120,000.00
Trending Up or Down at rate of: 60% increase	Recommended by: SUSAN Q. SISON General Manager C	Recommended Appropriation:  120,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	120,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 774

Account Name : Communication Expenses - Telephone Expenses - Mobile

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Eight Months 2013	Anticipated Expenditure Current Year 2013
	60,000.00	118,715.35	120,000.00	76,698.24	125,234.00

Budgeted telephone Expenses - Mobile

1st quarter	45,000.00
2nd quarter	45,000.00
3rd quarter	45,000.00
4th quarter	45,000.00
	<u>180,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	180,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
50%	SUSAN Q. SISON General Manager C	180,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	180,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 776  
Account Name : Communication Expenses - Cable Expense

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
Budgeted Cable Expenses	4,800.00	4,070.00	4,800.00	3,760.00	4,400.00

1st quarter	1,500.00
2nd quarter	1,500.00
3rd quarter	1,500.00
4th quarter	1,500.00
	<u>6,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	6,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
25% Increase	SUSAN Q. SISON General Manager C	6,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	6,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 778

Account Name : Communication Expenses - Advertising and Promotional Expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	96,000.00	14,800.00	60,000.00	6,800.00	10,000.00

Budgeted advertising and promotional expenses

1st quarter	15,000.00
2nd quarter	15,000.00
3rd quarter	15,000.00
4th quarter	15,000.00
	<u>60,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	60,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
No rate increase	SUSAN Q. SISON General Manager C	60,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	60,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
777

Account Name : Printing and Advertising Expenses - Printing Expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	48,000.00	59,280.00	120,000.00	66,640.00	100,000.00
Budgeted Printing Expenses (Calendar)					

1st quarter	40,000.00
2nd quarter	40,000.00
3rd quarter	40,000.00
4th quarter	40,000.00
	<u>160,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	160,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
33%	SUSAN Q. SISON General Manager C	160,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	C. CAMILO L. BARROZO	160,000.00



VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 779  
 Account Name : Taxes Duties Premium - Taxes duties and licenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	540,000.00	370,413.73	480,000.00	331,857.92	450,000.00

Budgeted taxes duties and licenses (franchised tax, real state tax, NWRB)

1st quarter	125,000.00
2nd quarter	125,000.00
3rd quarter	125,000.00
4th quarter	125,000.00
	<u>500,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	500,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
4.17% increase	SUSAN Q. SISON General Manager C	500,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZOS	500,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 781  
Account Name : Insurance Premium

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	80,000.00	31,904.86	60,000.00	14,492.27	50,000.00
Budgeted Insurance Premium					

1st quarter	25,000.00
2nd quarter	25,000.00
3rd quarter	25,000.00
4th quarter	25,000.00
	<u>100,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	100,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
66.67% increase	SUSAN Q. SISON General Manager C	100,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	100,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 782

Account Name : Representation Expenses - Representation expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	600,000.00	431,342.32	500,000.00	330,370.89	500,000.00

Budgeted for the representation expenses (Family Day, Team Building, Anniversary, Year-End Activity, Visitors)

1st quarter	150,000.00
2nd quarter	150,000.00
3rd quarter	150,000.00
4th quarter	150,000.00
	<u>600,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	600,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
20% increase	SUSAN Q. SISON General Manager C	600,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	600,000.00

VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account Number : 786  
 Account Name : Rent Lease Expenses - Rent Expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
Budgeted Rent expenses	180,000.00	180,000.00	180,000.00	135,000.00	180,000.00

1st quarter	60,000.00
2nd quarter	60,000.00
3rd quarter	60,000.00
4th quarter	60,000.00
	<u>240,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	240,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
33.33% increase	SUSAN Q. SISON General Manager C	240,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	240,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 792  
Account Name : Generation and Distribution expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	200,000.00	188,319.32	350,000.00	158,914.26	220,000.00

Budgeted Miscellaneous expenses

Generation and Distribution-Sources of Supply - Power production Expenses

16,000.00

Generation and Distribution-Fuel for power production

Diesel motor # 1 - P 5,000.00 x 12 = 60,000.00

Diesel motor # 2 - P 6,000.00 x 12 = 72,000.00

Diesel motor # 3 - P 4,000.00 x 12 = 48,000.00

Diesel motor # 4 - P 5,000.00 x 6 = 30,000.00

210,000.00

Generation and Distribution-Power fuel purchased for pumping

24,000.00

Generation and Distribution-Water Treatment Operation Expenses (Bacti - test)

70,000.00

Generation and Distribution- Chemical,filtering and laboratory supplies (Chlorine)

180,000.00

Total

500,000.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	500,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
42.86% increase	SUSAN Q. SISON General Manager C	500,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	500,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 795  
Account Name : Extra ordinary and misc. expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	120,000.00	137,113.23	120,000.00	108,571.03	145,000.00

Budgeted for extra -ordinary and miscellaneous expenses

1st quarter	174,500.00		
2nd quarter	174,500.00	Misc. Expenses	60,000.00
3rd quarter	174,500.00	EME	96,000.00
4th quarter	174,500.00	Gender and Development	500,000.00
	<u>698,000.00</u>	Cultural and Sports	
		1200.00 x 35	42,000.00
			<u>698,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	698,000.00
Trending Up or Down at rate of: 482%	Recommended by:	Recommended Appropriation:
	SUSAN Q. SISON General Manager C	698,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	698,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 796

Account Name : Membership dues and contributions to Organization

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	60,000.00	47,612.00	100,000.00	53,478.00	75,000.00

Budgeted to membership dues and contributions to organization (CSC-CPO,PANAWAD,PAWAD,PIWADA)

1st quarter	25,000.00
2nd quarter	25,000.00
3rd quarter	25,000.00
4th quarter	25,000.00
	<u>100,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	100,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
No rate increase	SUSAN Q. SISON General Manager C	100,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	100,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014

Account No. 841

Account Name : Donations - Donations Expenses

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	50,400.00	49,500.00	48,000.00	6,500.00	20,000.00

Budgeted Donations Expenses

1st quarter	10,000.00
2nd quarter	10,000.00
3rd quarter	10,000.00
4th quarter	10,000.00
	<u>40,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	40,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
16.67% decrease	SUSAN Q. SISON General Manager C	40,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	40,000.00



VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 842  
 Account Name : Professional Services - Legal services

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	60,000.00	54,100.00	72,000.00	14,400.00	20,000.00

Budgeted Legal Services (Atty. Operario)

1st quarter	10,000.00
2nd quarter	10,000.00
3rd quarter	10,000.00
4th quarter	10,000.00
	<u>40,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	40,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
44.44% decrease	SUSAN Q. SISON General Manager C	40,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	40,000.00

VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account Number : 843  
 Account Name : Professional Services - Auditing Services

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	60,000.00		150,000.00	151,157.00	151,157.00
Budgeted auditing services (COA)					

1st quarter	50,000.00
2nd quarter	50,000.00
3rd quarter	50,000.00
4th quarter	50,000.00
	<u>200,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	200,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
33.33% increase	SUSAN Q. SISON General Manager C	200,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	200,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 849

Account Name : Professional Services - Other Professional Services

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	12,000.00		12,000.00		

Budgeted other professional services (Engr. Basco)

1st quarter	30,000.00
2nd quarter	30,000.00
3rd quarter	30,000.00
4th quarter	30,000.00
	<u>120,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	120,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
900% increase	SUSAN Q. SISON General Manager C	120,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	120,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 848  
Account Name : Computer Data Processing Services

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	12,000.00		50,000.00		50,000.00

Budgeted computer data processing services (CCTV, Networking, Computer System Inventory, others)

1st quarter	37,500.00
2nd quarter	37,500.00
3rd quarter	37,500.00
4th quarter	37,500.00
	<u>150,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	150,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
200% increase	SUSAN Q. SISON General Manager C	150,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	150,000.00



VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account Number : 802  
 Account Name : Repair and Maintenance - Land Improvements

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	60,000.00	2,837.29	18,000.00		7,000.00

Budgeted repair and maintenance land improvements

1st quarter	5,000.00
2nd quarter	5,000.00
3rd quarter	5,000.00
4th quarter	5,000.00
	<u>20,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	20,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
11.11% increase	SUSAN Q. SISON General Manager C	20,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	20,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 803  
Account Name : Repair and Maintenance - Plants (UPIS)

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	136,800.00	14,220.00	120,000.00	29,665.46	40,000.00
Budgeted Repair and Maintenance Plants (UPIS)					

Repair and Maintenance - Maintenance of Wells	24,000.00
Repair and Maintenance - Maintenance of Supply Mains	12,000.00
Repair and Maintenance - Maintenance Reservoir and tank	10,000.00
Repair and Maintenance - Maintenance Trans. And Dist. Mains	12,000.00
Repair and Maintenance - Maintenance Services	54,800.00
Repair and Maintenance - Maintenance Hydrants	7,200.00

120,000.00

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	120,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
No rate increase	SUSAN Q. SISON General Manager C	120,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	120,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 804

Account Name : Repair and Maintenance -Maint. of pumping plant and struc. and improvements

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	48,000.00	565.00	48,000.00	58,527.00	80,000.00

Budgeted Maintenance of pumping plant and structure and improvements

Repair and Maintenance - Maint. Of pumping plant and structure	20,000.00
Maint. Of Water Treatment Structure and imp.	20,000.00
Maint. General and administrative sdtructure	40,000.00
<b>Total</b>	<b>80,000.00</b>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	80,000.00
Trending Up or Down at rate of: 42% increase	Recommended by: SUSAN Q. SISON General Manager C	Recommended Appropriation:  80,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	80,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 807  
Account Name : Repair and Maintenance -Office Equipment

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	36,000.00	25,268.00	36,000.00	12,394.50	20,000.00

Budgeted Maintenance of office equipment.

1st quarter	10,000.00
2nd quarter	10,000.00
3rd quarter	10,000.00
4th quarter	10,000.00
	<u>40,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	40,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
11.11% Increase	SUSAN Q. SISON General Manager C	40,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	40,000.00



VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account Number : 814  
 Account Name : Repair and Maintenance - Land Transport Equipment

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	60,000.00	2,837.20	60,000.00	56,210.17	75,000.00

Budgeted maintenance of land transport equipment

1st quarter	25,000.00
2nd quarter	25,000.00
3rd quarter	25,000.00
4th quarter	25,000.00
	<u>100,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	100,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
67% increase	SUSAN Q. SISON General Manager C	100,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	100,000.00

VILLASIS WATER DISTRICT  
 Budget Appropriation Request For Budget Year - 2014  
 Account No. 817  
 Account Name : Repair and Maintenance - Construction Equipment

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	60,000.00		60,000.00		

Budgeted Repair and Maintenance of construction equipment

1st quarter	15,000.00
2nd quarter	15,000.00
3rd quarter	15,000.00
4th quarter	15,000.00
	<u>60,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	60,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
No rate increase	SUSAN Q. SISON General Manager C	60,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	C. CAMILO L. BARROZO	60,000.00



VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014  
Account No. 825

Account Name : Repair and Maintenance -Other Machinery Equipment- power production equipment

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	75,000.00	12,037.88	75,000.00	45,351.16	60,000.00

Budgeted Maintenance of other machinery equipment

Repair and Maintenance - Other Machinery - power prod. Equip.	24,000.00
Repair and Maintenance - communication Equipment	12,000.00
Repair and Maintenance - Pumping Equipment	24,000.00
Repair and Maintenance - Water Treatment equipment	3,000.00
Repair and Maintenance -power operated equipment	6,000.00
Repair and Maintenance - Tools, shop and Garage	6,000.00
Total	<u>75,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	75,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
No rate increase	SUSAN G. SISON General Manager C	75,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	CAMILO L. BARROZO	75,000.00

VILLASIS WATER DISTRICT  
Budget Appropriation Request For Budget Year - 2014

Account No. 826

Account Name : Repair and Maintenance -Furnitures and Fixtures

	Appropriated Last Year 2012	Expended Last Year 2012	Appropriated Current Year 2013	Expended First Nine Months 2013	Anticipated Expenditure Current Year 2013
	12,000.00	4,623.65	12,000.00	26,595.74	36,000.00

Budgeted Maintenance of furnitures nand fixtures

1st quarter	15,000.00
2nd quarter	15,000.00
3rd quarter	15,000.00
4th quarter	15,000.00
	<u>60,000.00</u>

Division Requesting:	Prepared By:	Total Amount of Request:
Administrative Division	MA. CONCHITA R. CABADING Division Manager C	60,000.00
Trending Up or Down at rate of:	Recommended by:	Recommended Appropriation:
40% Increase	SUSAN Q. SISON General Manager C	60,000.00
By Board Action:	Chairman:	Approved Appropriation :
Form No. BU-1	I. CAMILO L. BARROZO	60,000.00









